

Teacher Quality Panel Minutes
10/4/16

1. Public Commentary

- HS staff have questions re: when model teacher info will be made available. Directed to minutes on city website for updated information.

2. AAU application and reflection processing

- No new applications or reflections
- George and Kate share follow up status of prior approved AAU submissions

3. Model Teacher work

a. Review and edit Model Teacher artifact sheet

- Concern re: document length and probable confusion by end user
- Discussion re: Pre-amble to lessen confusion? Pare down of examples? Hyperlink to examples?
- TQP addresses comments/questions added pre-meeting to draft document
- Decision to 'off-site' examples to separate hyperlinked page. One page for each domain.
- TQP will pare down and edit for redundancies once document is created.

b. Assign and develop rubric/artifact sheets for School Nurses, School Counselors, Therapeutic Specialists, Library/Media Specialists, School Psychologists

- Specialists to be tasked with providing feedback/suggesting edits re: possible artifacts. TQP to produce initial list of possible artifacts.
- TQP to format rubric document for specialists.
- Each member to take a specialist and paste in pertinent information:

Toby S: Library/Media

Phil D: Psych

Kristen OG: Nurse

Mary L: Counselor

Kate C(1&2)/Roxanne S (3&4): Therapeutic Specialist

- Website to be updated with Model Teacher component rubrics
- George S to send blank template for fill in by TQP

c. Process and application

- Preliminary application prior to full submission?
- Report out re: communication from Superintendent re: August 30th cut off date for payout changes due to nature of contract change for model teachers. Model teacher stipend protocol not stipulated in contract. TQP raises concerns

around narrow window for applications if Aug 30th cutoff. Proposes the following options:

Proposed option 1

Designated model teacher, new contract is issued, payout rolled into next pay period and thereafter.

Proposed option 2

Mid-fall and mid-spring submission deadline. Two stipend payout dates.

- George S to confer w/ Stephanie L re: deadline for stipend window

4. **Other:** On next agenda (10/18)- define application process steps, review specialist teacher rubrics for other